Timer

Today, I am your Timer.

My job is to time speeches, evaluations, & Table Topics.

The purpose for timing is to help participants learn to express a thought and/or speech within a specific time. Staying within the prescribed time is a requirement for qualifying for tonight's awards.

I will use the three colored cards to signal times (Green, Yellow, and Red).

Green - You have met the minimum time requirements
Yellow - You are at the halfway point between the minimum & maximum times
Red - You have reached the maximum time and need to conclude within 30 seconds

	Green	Yellow	Red	Disqualification for awards
Ice Breaker Speeches 4-6 minutes	4 minutes	5 minutes	6 minutes	< 3:30 or >6:30
Speeches 5-7 minutes	5 minutes	6 minutes	7 minutes	<4:30 or >7:30
Table Topics	1 minute	1.5 minutes	2 minutes	<1:00 or >2:30
Evaluations	2 minutes	2.5 minutes	3 minutes	<1:30 or >3:30

I will record the time for each person and I will very briefly report the times for each speaker when called upon.