



**Officer Report**  
**Maverick Executive Committee**  
Secretary: Sheryl Ross, ACS

November 17, 2015

### **Status Summary**

- Is your team on track for their goals/deliverables?  
We appear on track.
- If there are deliverable, has your delivery date changed?

### **Progress**

- List achievements and progress since last status update was given. If specific members are contributing to those achievements, mention their names.  
Michael Millan prompted dues payments while the officers made contact with non renewals.
- Highlight those things that made progress possible  
Speech Humorous contest was successful through participation of enough members

### **Areas in Need of Attention**

- List delays and problems since last status update was given
  - 1) I found emergency coverage plans wobbly. I did not have method for contacting committee member when I was called away. This delayed blog input.
  - 2) New member file needs to be created.
- List corrective actions being taken

### **Goals for Next Review**

- What targets/milestones you will report on at next meeting  
None planned at this time.
- Specific items that will be done by next meeting
- Issues that will be resolved by next meeting  
Emergency plan
- Communicate any calls to action needed by members of the audience  
Need to encourage purchase of recording device