



Officer Report
Maverick Executive Committee
Treasurer, Liz Shaw, DTM

February 19, 2017

Status Summary

- Current checking balance as of 3/20/17: \$1840.97
- Current PayPal balance as of 3/20/17: \$672.15

Progress

- Report for second quarter – still working on it. I'm close.
- 12 people have renewed and renewals have been paid to TI.
- 8 more renewals expected plus 1 who may need help.

Areas in Need of Attention

- Invoice sent to Alan for outstanding balance on 7/31/16. No response received at this time.
Updated status: VPED has also talked to Alan about this, and he would not talk about subject. Past Treasurer has been asked to approach Alan, since he was the one that made the agreement that it would be paid later. He will do this when Alan returns in the next couple of weeks.
Updated status: I will not be invoicing Alan for renewal and I will figure out how to write this off.
- Determined that we will be unable to remove previous Treasurer's name from PayPal account without the following documentation:
 - Photo ID for myself and Michael
 - MidFirst Bank statement
 - Letter on our business letterhead, that includes the primary email address, current name, address, and phone number on the PayPal account. Provide the new business contact name and the reason for the change.
 - My social security card
 - **Updated Status:** need to write letter and find my social security card.

Goals for Next Review

- Change the Treasurer's name with PayPal. **Updated Status:** Still working on this.
- Organize the binder for the current year so that it has all the information a new treasurer will need in a convenient, easy-to-follow format. **Updated Status:** Still working on this.