



Officer Report
Maverick Executive Committee
Secretary: Sheryl Ross, ACS

July 21, 2015

Status Summary

- Is your team on track for their goals/deliverables?
Almost there - blog built for meeting minutes. Sent out document to officers to verify that is what is desirable for the blog.
- If there are deliverable, has your delivery date changed?
Aiming for Friday posts of weekly minutes
- If you have budget impacts, are your expenditures on track?
Considering reimbursement for EC Agenda & reports

Progress

- List achievements and progress since last status update was given.
TL1 training completed
Renee Russo will be back up secretary while I'm performing other meeting tasks. Received minute template from her
- Highlight those things that made progress possible
David Douglas directed me to our archive of agendas and minutes. Emi Bauer built blog and trained me to enter into it.

Areas in Need of Attention

- List delays and problems since last status update was given
Repeat items from agenda? Revise template?
Check on older minutes and agendas
- List corrective actions being taken
Sent out 1st blog attempt for discussion and additions

Goals for Next Review

- What targets/milestones you will report on at next meeting?
Blog action
- Specific items that will be done by next meeting